

**FRIENDS OF SAUSAL CREEK
BOARD OF DIRECTORS MEETING - AUGUST 14,
2013**
Park Blvd Presbyterian Church, 4101 Park Blvd, Oakland, CA
94602

Present: Sean Welch, Harry Schrauth, Rob Leidy, Helen McKinley, Mark Rauzon, Steve Ritchie, Richard Kauffman, Richelle Jacobs, Paul Frank, Kimra McAfee, Executive Director

Absent: Bob Roat, Eleanor Dunn, Barbara Goldenberg, Carl Kohnert

Guests: Jeff Stephens, Karen Paulsell

CALL TO ORDER: The meeting was called to order at 7:07 pm.

APPROVAL OF MINUTES OF 6-12-13. It should be noted that the FOSC back-up hard drive is being held in Harry Schrauth's safe. This will be an addendum to the April 10, 2013 minutes. The minutes were unanimously approved with this addendum.

APPROVAL OF MOTOR VEHICLES AND TRAVEL TIME POLICY:

These were circulated by email prior to the meeting. They were approved unanimously.

COMMITTEE REPORTS:

Fundraising/Endowment: Kimra reported on non-Board and Board mid-year donations.

Nursery:

~ The plant sale sign-up sheet was passed around.

~ Kimra reported on flier design and musical band for the plant sale.

~ A geodesic dome, to go over the stump circle, has been donated.

Restoration: A Creek to Bay Day sign-up sheet was passed around.

Community Outreach & Education:

Website: There was nothing new to report.

~ The Dimond district is going to have a monthly Wednesday evening stroll. We have been invited to have an outreach table there.

September-October Newsletter: The deadline for entries is August 23. There will be two articles on the summer intern program; Karen's new plan update will be included. Other possible inclusions were named.

Special Reports:

WPAD Renewal: Richard reported on the status of WPAD renewal discussions. He recommended that we not sign the resolution. He moved that we send a letter in support of the renewal, while stating our concerns with past practices and suggesting improvements. This was passed unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Measure DD: Kimra reported on Measure DD funds distribution: The City has hired a consultant to do an audit of DD, and results will be published soon.

~ FOSC has been invited to be a member of a community coalition which would include monthly meetings. Waterfrontaction.org website is to be consulted. Leslie will report to city council later this year.

Financial Reports: Kimra reviewed the report.

Project Timeline & Cash Flow chart: Kimra reported on the changes since June and anticipated future movement on projects.

~ Jeff Stephens has made a list of likely prospects to investigate. He will help us in writing grants for those we decide to follow up on.

~ Expanding/increasing donor base is what we're focusing on now.

~ The City Council will have the Erosion Control Project MOU on their agenda for consideration in early October, 2013.

Insurance coverage: A summary of directors' and officers' insurance has been sent out.

Vehicle rental insurance was discussed for when we rent trucks. Kimra will confirm current insurance coverage.

Board presentations schedule: The steering committee has suggested that individual Board members share their expertise with the Board for 10-minute speaking points, including hand-outs with a bulleted list. Mark volunteered to speak next time.

Trail Map Reprint: Kimra is seeking a new cover photo for this updated map. Mark recommended including past and current photos.

~ Michelle will be getting our Facebook presence more active.

~ Kimra spoke on Kathleen Harris's behalf. A permit from Department of Fish & Wildlife for aquatic insect collection is required. Options for piggy-backing on existing permits will be investigated as a cost-saving measure.

~ Paul reported he has a few extra FOSC tee-shirts. A discussion followed. It was decided Paul will order tees for plant sale and other events.

ADJOURNMENT: The meeting was adjourned at 8:47 pm.