



# Friends of Sausal Creek

PROMOTING WATERSHED AWARENESS

## Fruitvale Outreach Coordinator

Friends of Sausal Creek (FOSC) is a volunteer-based, nonprofit, community organization dedicated to promoting awareness, appreciation, and stewardship of Oakland's Sausal Creek Watershed, which drains to San Francisco Bay. The mission of FOSC is to restore, maintain, and protect the Sausal Creek Watershed. We educate future generations, involve the community in local environmental stewardship, and collaborate with agencies and other nonprofits to have a positive impact on the local ecosystem.

### Definition

The Fruitvale outreach coordinator will be responsible for leading the community engagement process in the Fruitvale neighborhood of Oakland to begin implementation of urban greening and creek education projects outlined in FOSC's *Sausal Creek Walkable Watershed Concept Plan*. The purpose of the Walkable Watershed program is to engage the Fruitvale and adjacent neighborhoods with Sausal Creek in order to transform the creek from a state of obscurity and neglect to an environmental, social, recreational, educational, economic, and healthful asset to the community. The goal of FOSC and its partners is to catalyze projects and activities to enhance water quality and habitat values in the creek corridor, to expand community awareness of the role of the watershed in creek health, and to enhance public access and enjoyment of the creek for the natural and cultural benefits it can provide. The selected candidate will be responsible for: (1) leading the community engagement process for this program by doing outreach to form new relationships and partnerships; (2) working with the community to get approval and funding for urban greening projects such as rain gardens, tree planting, and stormwater awareness art; and (3) helping to lead local community members and student volunteers in implementing the projects.

### Terms and Schedule

This is a temporary position, without benefits. The term of the position is October 1, 2017, to December 31, 2017, with a possibility of extension depending upon funding. The rate of pay is \$18 to \$20/hour depending on experience. The number of hours required is 5-10 hours per week, with a flexible schedule, but the candidate must regularly check email throughout each week. Candidate must be available to work Sunday, 10/29/2017. The selected candidate will be responsible for his/her own transportation, as well as transporting materials for tabling events. Workers' Compensation Insurance is provided. Successful completion of a background check, proof of negative TB results, and proof of personal auto insurance are required. Mileage to FOSC-related activities is reimbursable.

### General Characteristics and Required Skills

- Undergraduate degree
- Fluency in Spanish
- Experience in community outreach/recruitment and facilitating groups
- Excellent public speaking and presentation skills
- Knowledge of creek and watershed-related environmental issues
- Knowledge of environmental and social justice issues in underserved communities
- Experience working with youth from diverse backgrounds
- Experience working with people of all ages and backgrounds
- Highly motivated and possess strong work ethic
- Demonstrated responsible behavior and judgment
- Enjoy working in the Oakland community

**The chosen candidate should have the ability to:**

- Be a self-starter; see potential of FOSC's programs and create meaningful partnerships in order to implement them
- Be a positive role model, connect with others and forge strong relationships
- Perform several tasks concurrently, meet deadlines and work with changing priorities
- Coordinate the design, approval, and implementation of urban greening projects with local organizations, community members, and students
- Correspond professionally and in a timely manner
- Understand mission of programs and anticipate future needs
- Assist with grant writing
- Lift 40 pounds
- Use word processing, database, and spreadsheet software; Salesforce experience is a plus

**Direction and Support Received**

The Fruitvale outreach coordinator will receive guidance and direction from the executive director and FOSC board of directors, will collaborate with FOSC's restoration and education manager, and will have support from FOSC's education and stewardship intern. Because there is no centralized office, it is essential that the selected candidate have the experience and motivation to work independently with minimal day-to-day supervision while keeping interested parties informed.

Applications will be accepted until the position is filled, but applicants are encouraged to apply by September 25, 2017. To apply, please email a thoughtful cover letter and resume to FOSC Executive Director Kimra McAfee at [coordinator@sausalcreek.org](mailto:coordinator@sausalcreek.org).