

Friends of Sausal Creek
Board of Directors Meeting
Wednesday, October 8, 2014, 7-9 p.m.
Park Blvd. Presbyterian Church, 4101 Park Blvd.
2nd Level Café Area, Oakland

Our mission: to promote awareness and appreciation of the Sausal Creek Watershed, and both to take and to inspire action to restore, preserve, and protect the creek and its watershed as a natural and community resource.

Present: Helen McKinley, President; Richard Kauffman; Harry Schrauth; Steve Ritchie; Dee Rosario; Mark Rauzon; Bob Roat; Rob Leidy; Richelle Jacobs; Carl Kohnert; Sean Welsh; Eleanor Dunn; Kimra McAfee, Executive Director.

Absent: Paul Frank; Barbara Goldenberg

7:00 **Remarks from the Chair** Next year's board officers were discussed. Anyone planning to step off the board should inform Kimra.

7:10 **Board Member Briefing** Richard Kauffman spoke on vegetation management and OWLS: Oakland Wild Land Stewards. Dee said there is a new group forming: The Oakland FireSafe Council.

7:30 **Community Engagement** Steve Ritchie led a discussion about dogs in the watershed and what kind of signage should be used in order constructively to engage with their owners. Kimra invited comments on the future signage to be sent to her.

7:40 **End-of-Year Appeal Letter Brainstorm** A suggested topic for the letter was what it means to be a steward during a time of climate change. Various ideas stemming from that theme were entertained. Mark volunteered to write a first draft of the letter. Kimra always likes to include an invitation to an upcoming event in the letter; she suggested the King Tides walk in January.

Kimra called for additional prospective donors to be added to the end-of-year appeal letter list by October 20.

The letter-signing meeting will take place on Wednesday, November 5th at 6:00 pm, at Richelle's house: 1339 Wellington Street.

8:05 **Minutes and Commitments Review** The minutes from the August 13, 2014 meeting were approved unanimously. The next Prop 84 Urban Streams Restoration Program Proposal Solicitation Package may be released in the next few weeks. Kimra said that she will be talking to the grant program manager soon about applying for implementation of a remedy at Storm Drain 4 (we have a concept design from the current grant). She is working with Paul, Bob, and

Rob on developing a scope of work and budget for storm drain monitoring. Additionally there was a conversation about the *East Bay Puma Project* camera usage.

8:20 **Financial Report** 990 will be routed via email as soon as it is received. Kimra will need to receive comments via email. There is a November 15th tax deadline she hopes the tax preparer can make.

Project Timeline and Cash Flow Chart

Our new 5-year contract from Alameda County Flood Control was received, and will go to the Board of Supervisors for approval in early November.

The Dimond Park project is on schedule for January. There was conversation about informational signage for the trees that will be reused in the project. Kimra will check with the city to see what signage they have planned. Construction will begin next spring or summer. We hope to have genetic analyses done on the fish during their relocation.

A field assistant position is still written into the budget, though when that position will be filled has yet to be determined.

Operating Reserve Policy The board passed a motion to adopt the Operating Reserve Policy (Resolution 2014-1). A decision not to have an audit fund policy was made.

8:30 **Executive Director Responds to Questions on Staff Report**

Kimra checked in about the quotes she's getting on insuring our nursery stock of approximately 10,500 plants. She will circulate the quotes via email. There was a unanimous decision to vote via email whether or not to insure the nursery stock.

Kimra handed out our new fundraising envelopes.

8:45 **Evaluation of the Executive Director** Steve superseded the Round Robin to report that Kimra's annual review, which was extremely positive, had been conducted on October 6.

8:50 **Round Robin or Reflections** Some board members shared spontaneous thoughts and feelings about whatever was on their minds.

9:00 **Adjournment**